



**Yaxham Village Amenities Association**  
**Annual General Meeting**  
**Monday 20<sup>th</sup> September 2021 at 7.00pm**  
**Community Room, Yaxham Village Hall**

1. Welcome
2. Apologies
3. Notes from 2020 AGM
4. General report by the Trustees
5. Matters Arising:
  - Chair and Bookings Secretary
  - Covid situation
  - Hall refurbishment/redecoration
  - Jubilee Garden
6. Treasurer's Report
7. Community Café - update
8. Community Car Scheme – update
9. CIC (Community Interest Company) - update
10. Newsletter - update
11. Election of Officers / Trustees (up to 13 members)
12. Any other business.



## Yaxham Village Amenities Association (YVAA)

### Notes of the AGM (covering 2019) held on via Zoom on 7<sup>th</sup> July 2020

1. **Welcome:** Peter Smith welcomed members of the public to the meeting.
2. **Apologies for absence:** There were no apologies for absence.
3. **Minutes of 2019 AGM:** These were approved as an accurate record of the last AGM – Proposed by Bob Gust seconded by Jennie Smith.
4. **Matters Arising:** Sports Changing Facilities: Peter reported that these were completed and being used by the football club. It was hoped that use of these facilities could be increased for other groups. Work has started to finalise funding and quotes for the electric and toilet upgrades and it is hoped to commence work on this major project towards the end of the year.
5. **Election of Officers:** Bob Gust resigned as a Trustee. Five people put their names forward to stand as trustees: Trudy Gust, Daniel Hull, Steve Goldsmith, Peter Smith and Lucy Vincent. These were elected en bloc. It was agreed that, as per the constitution, the Trustees would invite Louise Dyer, Tony Varney and Chris Couves to join the committee for a further year.  
Peter thanked Lucy and Bob for their incredible commitment and loyalty to the YVAA over the past years. They have both received very few plaudits for their hard work and had also suffered abuse from a minority of people, making their dedication more outstanding.
6. **Chairman's Report:** See attached.
7. **Treasurer's Report:** The accounts were presented to the meeting showing a surplus of £19,126. This figure included grants totalling £38,623 towards refurbishment. Bookings had been increasing prior to lockdown and it is hoped that this trend would significantly improve when possible. Peter thanked Lucy for all her commitment and hard work over the last 12 months. The accounts were approved – proposed by Trudy Gust seconded Jennie Smith.
8. **Community Car Scheme:** Jennie Smith gave a report on the community car scheme, which continues to be of great benefit to the community, although a number of drivers had withdrawn due to vulnerability to Covid.
9. **YVAA Newsletter:** Trudy Gust gave a report on the Newsletter explaining that she intended to produce an issue to be distributed in September but, unless somebody steps forward to assist, she would not continue.
10. **Any other Business:**
  - a. Covid – next steps: The Trustees will continue to work within government guidelines.
  - b. Peter announced his intention to step down as Chair at the end of December but would continue to support the Trustees where possible.
11. Peter Smith thanked everyone for their attendance and the meeting closed at 20:30.



**YVAA**

## **Charity Commission Report For 2019 Accounts**

The last 18 months have probably been amongst the most eventful in the history of the Association. During 2019, we completed the huge electric and toilet refurbishment, work that had been long overdue. The result is testimony of the whole team of committee members and Trustees, who pulled together to make this happen. We have a safe and future-proof electrical system, a complete fire alarm set-up and toilet facilities that are no longer services we wanted to pretend were just about OK (disguising the reality of the situation). This project is a clear demonstration to funders that we are able to take on large and relatively complex projects effectively. Funding this project was possible due to grants from Yaxham Parish Charity (£23,280), Breckland Council (£13,368) and Paul Bassham Charitable Trust (£1,000).

Final payments of £31,094 for completion of the work were made at the beginning of 2020 and therefore are not shown on the 2019 accounts, hence the large end of year surplus

Bookings last year increased by 25% which follows on from the previous year's increase of 20%. As we entered 2020, we did so with a nearly full bookings calendar, with activities taking place nearly every day of the week. This is true testimony of the Trustees objective to make Yaxham Village Hall a place for the whole community. We were receiving more enquiries for weddings and parties and our investment in the improved facilities was looking sound.

The onslaught of Covid-19 has been a devastating blow to this Community Facility. We have so far estimated that closure will cost us at least £20,000 by the end of the year. In addition, Yaxham Village Community Interest Company, which was set up as a revenue stream for the Association, has had to write-off over £1,100 of stock which would have represented approximately £3,000 of income towards profits and revenue for the Association.

We are confident, that once restrictions relating to the pandemic are eased, the demand for the use of our facilities will return to provide a healthy income.

There is an urgent requirement for more trustees to take over the running of the Association as it is anticipated that some will step down in 2021.