

# Yaxham Village Amenities Association

## YV AA: Children, Young People & Vulnerable Adults Protection Policy

### Named Safe Guarding Person for 2019 – 2020;

Chairman of Trustees Peter Smith email; [yaxhamvh@gmail.com](mailto:yaxhamvh@gmail.com) Tel; 01362 694508

This statement of policy and procedures applies to users of, and activities held in, Yaxham Village Hall.

The purpose of this policy is to:

- Protect children and young people who receive services or attend activities at Yaxham Village Hall.  
This includes the children of adults who use the Hall.
- Protect vulnerable adults who receive services or attend activities at Yaxham Village Hall
- Provide the Trustees, event and activity organisers, staff and volunteers with the overarching principles that guide our approach to the Safeguarding of Children, Young People & Vulnerable Adults.

#### 1. Legal and Regulatory Framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children, young people and vulnerable adults in England. A summary of the key legislation and guidance is available from;

<https://www.nspcc.org.uk/preventing-abuse/child-protection-system>

<https://www.gov.uk/government/publications/safeguarding-policy-protecting-vulnerable-adults>

#### 2. Reporting of concerns – See Annex 1.

Attention is drawn to the Norfolk County Council guidelines which will be followed to ensure that all activities are suitably supervised, and how concerns should be reported:

<https://www.norfolk/scb.org/people-working-with-children/how-to-raise-a-concern>

<https://www.norfolk.gov.uk/care-support-and-health/protecting-someone-from-harm/help-an-adult-at-risk-of-harm/report-a-concern>

#### 3. We believe that:

1. children and young people should never experience abuse of any kind
2. we have a responsibility to promote the welfare of all children, young people and vulnerable adults, to keep them safe and to practice in a way that protects them.

#### 4. We recognise that:

1. the welfare of the individual is paramount
2. all children, young people and vulnerable adults, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have a right to equal protection from all types of harm or abuse
3. some children, young people and vulnerable adults, are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues

4. working in partnership with children, young people, vulnerable adults, parents, carers and other agencies is essential in promoting their welfare.
5. **We will seek to keep children young people and vulnerable adults, safe by:**
  1. valuing, listening to and respecting them
  2. developing protection and safeguarding policies and procedures which reflect best practice
  3. using our safeguarding procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, vulnerable adults, parents, families and carers appropriately.
  4. creating and maintaining an anti-bullying environment and ensuring that we have a policy and procedure to help us deal effectively with any bullying that does arise.
  5. sharing information about child protection and safeguarding best practice with children, their families, staff and volunteers in the most appropriate manner.
  6. recruiting staff and volunteers safely, ensuring any necessary checks are made
  7. providing effective management for staff and volunteers through supervision, support, training and quality assurance measures
  8. implementing a code of conduct for staff and volunteers using our procedures to manage any allegations against staff and volunteers appropriately ensuring that we have effective complaints and whistleblowing measures in place
  9. ensuring that we provide a safe physical environment for our children, young people, vulnerable adults staff and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance
  10. recording and storing information professionally and securely, and in accordance with our GDPR Policy.
6. **Related policies and procedures**  
 This policy statement should be read alongside our organisational policies and procedures, these are available for inspection in Yaxham Village Hall, at [www.yaxhamvillagehall.co.uk](http://www.yaxhamvillagehall.co.uk) or by request to [yaxhamvh@gmail.com](mailto:yaxhamvh@gmail.com)
7. Any concerns relating to these issues should be made to the Chair of Trustees at [yaxhamvh@gmail.com](mailto:yaxhamvh@gmail.com) Tel: 01362 694508 We are committed to reviewing our policy and good practice annually.

Date Policy Reviewed:

May 20 19 (as amended)

Next Review Date: May 2020

Signed: .....Peter Smith.....

Peter Smith Chair of Trustees

Date 10th June 2019